

Concordia Neighborhood Association
Board Meeting
March 4, 2020
Kennedy School Courtyard
MINUTES

BOARD MEMBERS IN ATTENDANCE:

Chair – Astrid Furstner	Present
Vice Chair and SW 1 – Garlynn Woodsong	ABSENT
Treasurer and East 1 – Heather Pashley	Present
Secretary and East 2 – Steve Elder	Present
NW 1 – Ike Harris	Present
NW 2 – Amelie Marian	ABSENT
SW 2 – Ali Novak	ABSENT
At Large 1 – Robert Bowles	Present
At Large 2 – Donn Dennis	Present
At Large 3 – John McSherry	Present
At Large 4 – Sonia Fornoni	Present
At Large 5 – Truls Neal	Present
At Large 6 – Matt Boyd	Present

ALSO IN ATTENDANCE:

Nancy Varekamp, C-News Editor and Gordon Riggs, Media Team Lead.

WELCOME AND INTRODUCTIONS:

The Chair, Astrid, called the meeting to order at 6:17 p.m. and a quorum was established.

REVIEW AND APPROVAL OF AGENDA AND PRIOR MINUTES:

- **MOTION:** Heather Pashley moved to approve the March 2020 Agenda of the Board meeting. Don Dennis seconded.
MOTION PASSED by majority voice vote; 0 abstained; 0 opposed.
- **MOTION:** Heather Pashley moved to approve the November 2019 General Meeting Minutes as presented. John McSherry seconded the motion.
MOTION PASSED by majority voice vote; 0 abstained; 0 opposed.
- **MOTION:** Heather Pashley moved to approve the January 2020 Board Meeting Minutes as presented. Matt Boyd seconded the motion.
MOTION PASSED by majority voice vote; 0 abstained; 0 opposed.
- **MOTION:** Heather Pashley moved to approve the February 2020 Board Meeting Minutes as presented. John McSherry seconded the motion.
MOTION PASSED by majority voice vote; 0 abstained; 0 opposed.

ANNOUNCEMENTS:

The Chair announced that if there were no objections, the agenda would be taken out of order to deal with the most time-sensitive matters first. No objections were voiced.

The Chair announced that the speakers for the March General Meeting would be Julie Dodge and Liz Loulan, both staff from the Concordia University. Ike Harris announced that he had invited the principal of Fabion Elementary to attend as well.

The Chair announced that the speakers for the June General Meeting would be anyone who wishes to become a community partner with the Concordia Neighborhood Association.

OLD BUSINESS:

1. CNA Community Partners.
Issue postponed until the April 2020 board meeting. No objections.
2. Business Cards for Board Members.
Issue postponed until the April 2020 board meeting. No objections.
3. Ad Hoc Committee regarding Neighborhood Block Party.
Issue postponed until the April 2020 board meeting. No objections.
4. Ad Hoc Committee regarding CNA Summer Cookout event.
Issue postponed until the April 2020 board meeting. No objections.
5. Ad Hoc Committee regarding senior residents in need.
Issue postponed until the April 2020 board meeting. No objections.
6. Hiring of CNA Recording Secretary for Board and General Meetings.
The Chair announced that two applications were submitted from (1) Anna Claire Bowen and (2) Belinda Clark. The Board and the LUTC Committee both require the assistance of a recording secretary. Discussion was held regarding the two interested candidates.
MOTION: Heather Pashley moved to direct the Chair to contact the two candidates and ask if they would both be interested in being the recording secretaries; one for the General/Board meetings and the other for the LUTC meetings and then report back to the Board. The motion was seconded by Matt Boyd.
MOTION PASSED by a majority vote; 0 abstained; 0 opposed.
7. Hiring of the CNA Recording Secretary for LUTC Meetings.
The Board directed the Chair to contact the two candidates and ask if they would be interested in splitting the tasks up so that there is a recording secretary for the LUTC meetings and another to cover the Board/General meetings. See motion regarding item 6 above.
8. Request for CNA to purchase an advertisement in the Art Walks brochure in an amount not to exceed \$150.
MOTION: Steve Elder moved to approve the purchase of an advertisement in the Art Walks brochure in an amount not to exceed \$150. The motion was seconded by Don Dennis.
MOTION PASSED by majority voice vote; 0 abstained; 0 opposed.
The Chair instructed Nancy Varekamp to coordinate with the Art Walks group to put together an advertisement regarding the Concordia Neighborhood Association and to work with them to finalize an ad for printing.
9. Ratify the appointment of John McSherry and Heather Pashley as the CNA Media Team Liaisons.
MOTION: Robert Bowles moved to ratify the actions of the board in appointing John McSherry and Heather Pashley as the CNA Media Team Liaisons. The motion was seconded by Heather Pashley.
MOTION PASSED by majority voice vote; 0 abstained; 0 opposed.

NEW ACTIONABLE ITEMS:

1. Purchase of Quickbooks for the Treasurer's use in preparing financial reports.
MOTION: Steve Elder moved to approve up to \$200 for the purchase of QuickBooks for the Treasurer to use in preparing the Association's financial reports. The motion was seconded by Don Dennis.
MOTION PASSED by majority voice vote; 0 abstained; 0 opposed.
2. Egg Hunt supplies needed for the annual Spring Egg Hunt on April 11, 2020.
MOTION: Heather Pashley moved to approve an amount not to exceed \$1,500 for the purchase of supplies related to the Spring Egg Hunt on April 11, 2020. The motion was seconded by Truls Neal.
MOTION PASSED by majority voice vote; 0 abstained; 0 opposed.

CNA COMMITTEE REPORTS:

Finance Committee.

Report postponed until the April 2020 Board meeting.

Land Use Transportation Committee (LUTC).

Report postponed until the April 2020 Board meeting.

Media Team: The Chair announced that all articles are due by the 10th of each month. Board member Robert Bowles requested that the issue of the media team contracts with CNA be put on the agenda for the April 2020 board meeting.

Safety and Livability.

None.

Social Committee. Sonia Fornoni announced that the March 2020 social mixer at Yes Yes Healing Gardens was well attended and three board members attended: Sonia Fornoni, Heather Pashley, and Robert Bowles. The next mixer will be held in June and information will be provided closer to the event. Sonia also announced that the event for stuffing the eggs would be held on April 10 at the American Legion and the hunt itself would be at Fernhill Park on April 11. Sonia Fornoni also announced that the Summer Concerts at the Park events have been approved. The dates are July 10, 17, and 24. Additional information will be provided once the City of Portland provides us with an update.

UNFINISHED BUSINESS:

None.

MEETING ADJOURNED.

The Board Meeting was adjourned by general consent by Astrid Furstner at 6:45 p.m. The next Board meeting will be held on April 1, at 6:30 p.m.

Respectfully submitted,

Astrid B. Furstner, (Interim) Recording Secretary