

CONCORDIA NEIGHBORHOOD ASSOCIATION

LAND USE & TRANSPORTATION COMMITTEE (LUTC) Meeting Minutes – October 21, 2015

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| LUTC Chair | Garlynn Woodsong (landuse@concordiapdx.org) |
| LUTC Secretary | Ben Earle (ben.earle@comcast.net) |
| CNA Board | Steve Elder – E1 Ali Novak – AL4 |
| Neighbors | Saml Farber-Kaiser Jeff Hilber Kirk Paulson |
| Guests | Rich Newlands, Project Manager – PDX Bureau Transportation (rich.newlands@portlandoregon.gov) Erik Gerding, PPS Faubion Project Director (egerding@pps.net) Peggy Glascock, Laurelhurst Tree Team (peggy.glascock53@gmail.com) |

1) **Welcome, Introductions, & Agenda Review** (*Garlynn Woodsong*) **7:10 pm**

2) **Transportation Items** (*Garlynn Woodsong*) **7:15 pm**

A) *20s Bikeways: Traffic Calming Diversions* (*Rich Newlands, Project Manager, PBOT*)

- *Project Update*
 - Done since July, been spending time on ADA requirements & if SE 26th Ave. traffic signal goes in then ODOT requires bike lane removal => “they’re assuming all 26th bike traffic will move to 28th” which is questionable.
 - Backing off *Diversion Plan* because the national qualification standard is 1500 cars/day or not >50+ cars/hr during peak travel => so they’re now taking a “wait & see” approach.
 - a. Financial considerations: one-way streets with 2-way bikes by law require dedicated path for opposite direction which would result in removal of parking spaces, which “ain’t gonna happen”.
 - b. The *Greenway Report* had no Public Comment period => though this is not Rich’s project, his understanding is the reasoning was that a “public airing will happen naturally through implementation and legitimate issues thereby raised will result in modifications”.
 - Go to bid “soon”, construction may start in “early 2016”.
 - a. Crossing / Stop Signs will be there along with installation of Greenway Signs.
- *CNA LUTC Concerns*
 - Not taking into account the unique area characteristics of bikes relative to car traffic on specific streets, and especially re 1-way streets.
 - Lots of cars are using side “bike specific” streets.
 - Safety factor not being considered: entire 20s corridor very dangerous for both non-auto & auto traffic.
 - How to attract new riders?
 - Car volume targets vs growth trends: 1000 cars are ideal, 1500 OK, 2000 too many => if current 300~ doubles to 600 might get desired attention ...
 - No federal (or state) standards that ODOT is charged with adhering to / implementing.
- *Potential Solutions & Response Options*
 - Wait & see how monitoring goes.
 - a) City may take jurisdiction from ODOT over city specific streets but uncertain if / when might happen.
 - Ensure (semi) diverters are installed, or if not then speed bumps (those less desirable).
 - Paint all intersections (eg: NE 8th & Holman)
 - a) City Repair funding proposals due in Jan => work in Spring / Summer.
 - b) Metro Paint is free for non-profits, aka CNA.
 - c) Best to do multiple intersections at same time as it makes required neighbor contact easier => the NE 30th & K project brought out lots of participants.

B) *20s Bikeways: Faubion Through-Route* (*Garlynn Woodsong & Jeff Hilber*)

Following is a brief overview of the key points from the Oct. 22 meeting **Jeff Hilber** had with Erik Gerding, PBS Faubion Project Manager – detailed *Meeting Notes* are appended to these Minutes.

- PPS is not opposed to the project they will likely not be its primary champions. And though there may be some budget to help with completion, they aren't willing to commit yet.
- PBOT similarly is supportive but not also willing to take the lead or commit any budget yet.

- LUTC needs to take the lead to make it happen, including outreach to the adjacent neighbors who would need to agree to an easement. Next steps include confirming these steps with PPS and PBOT and that they will support us to completion throughout the process.

3) Concordia Tree Team (*Garlynn Woodsong*)

7:55 pm

A) *Coordination reach-out from Laurelhurst Tree Team (LTT) (Peggy Glascock)*

Peggy attended to inform us about the LTT and their activities and to initiate communication and hopefully coordination with the Concordia neighborhood.

- *Laurelhurst Tree Team Activities*
 - a. *Tree Selection Workshop – Large Trees & Need for Tree Diversity: 10/24, 1-3pm at Hollywood Library*
 - Suggestion to list *Tree Walk* on “[Walktober.pdx](#)” calendar (per Samuel: “a month dedicated to not dying by sitting”) since the 10/24 event was cancelled this workshop would fill this spot nicely.
- *Concordia Tree Team (CTT)*
 - a. Though CTT is not currently associated with CNA, they are still active.
 - *Side Note:* the “dis-association” apparently happened during the “CNA Troubles of 2012”, as documented in the Nov 2012 CNA Newsletter. (Though this issue no longer available on the CNA website, Concordia University has an archive of print copies).
 - **ACTION: *Garlynn will invite CTT attend to the November LUTC meeting.***
He will also invite Katie Ugloni, a CNA & NECN Board Member and SOLV Chair, as she has expressed interest in helping revive the CTT – CNA relationship.

4) LUTC Operations (*Garlynn Woodsong & Ben Earle*)

8:15 pm

A) *Meetings*

- *Schedule*
 - a. Everyone is fine with sticking to the new 3rd Wednesday schedule.
 - b. We will **not** meet in December.

B) *Minutes*

- *August:* Corrected version provisionally approved at Sept. meeting **Approved by a vote of 5-0-0.**
- *September:* Draft version distributed for review – approval will be considered at the Nov. meeting.
- *April, May, June:* Remain pending.

C) *Suggested Meeting Guidelines*

Thanks to **Jeff Hilber** for recommending review of following LUTC operational & meeting guidelines which we agreed should be included with all future *Agendas*:

- *Agenda* Distributed the Friday before each meeting
- *Minutes* Distributed within 3 days of each meeting
- *Meeting Length* Target 1.5 hours, no longer than 2 hours
- *Discussions* Focus on most important issues, stay on topic, respectful interactions
- *Presenters* Provide written synopsis in advance when applicable if possible, or at least at the meeting

D) *External Communications & Information Management*

Thanks also to **Jeff** for recommending discussion of the following:

- *Regular article / column in CNA Newsletter*
 - a. Garlynn has been ensuring at least one LUTC related item in each issue since becoming the Chair.
 - As head of the CNA Media Committee, LUTC regular Steve Elder is actively looking for a webmaster to revive the long dormant CNA website which would at least allow LUTC Minutes and related docs, etc. to be made available online and also posting of on-going current related info for community access.
- *Establish on-going contact with other LUTCs*
 - a. This is already happening to large extent through **Garlynn’s** being Co-Chair of NECN LUTC but we agreed working to establish & maintain relationships with as many NA LUTCs around the city both directly and via participation in / on / with various land use related committees, activities, and events is good goal.
- *Maintain database of contacts, maps, land use & development procedures, members of citywide committees, key city personnel, etc.*
 - a. Links to applicable info already being included in *Agendas* & *Minutes* but revival of CNA website will make it possible to efficiently provide more complete & current info access.

E) *LUTC Charter*

- Referral of *Committee Charter & Bylaws Proposal* by the Board to the CNA *Policies & Procedures Committee*.
 - a. Chris Lopez is Chair, Garlynn designated as LUTC representative; Trish Elder, who wrote current CNA Bylaws, will be asked to participate.
 - b. **MOTION approved by a vote of 6-0-0:** The LUTC will adopt the proposed *Charter* as currently drafted (pg. 3-6), without the “Delegated Authority” clauses, as committee operating guidelines going forward.
 - **Garlynn** will revise the current doc for review and adoption at Nov. LUTC meeting.

5) **Alley Project Update** (*Garlynn Woodsong*)

8:45 pm

A) *Alley Naming*

- Voting begins Nov. 1st with publishing of a Ballot in the Nov. *CNA Newsletter*, online at the Alley Project website thru end of year.
- All have minimum of 3 options: name, write-in name, no name. Some alleys with 1 (3), some 3, some 8 suggested names.

6) **Land Use Actions** (*Garlynn Woodsong & Ben Earle*)

8:50 pm

A) *Residential*

- Demolition Permits: *Demolition Delay Appeal Application* deadline Nov 3rd
 - a) 6414 NE 34th Ave. (Owner: Cariann Hook; Applicant: Basha Richter) (*see attached*)
No action indicated as no neighbors have stepped forward to advocate for saving it and we agreed that the house does appear to be sufficiently viable or significant to save.

MOTION approved by a vote of 6-0-0: Establish a CNA LUTC template letter to send to developers encouraging them to consider demolish houses via deconstruction, and to follow proper demolition and development practices for toxic material handling and abatement, site management, and maintaining positive neighbor relations.
 - **Ben** will draft a template letter for review at the Nov. LUTC Meeting.
 - b) 2925–2937 NE Rosa Parks Way (Owner: Concordia University; Applicant: Boora Architects) (*see attached*)
Erik Gerding, *PBS Faubion Project Manager*, reports these two houses on slated for demolition in January to clear space for a plaza in accordance with the Faubion Plan (CU will apparently transfer property ownership to PPS). No demo permit has been issued yet for “The Concordia House” used for executive offices.
 - **Erik** will find out if the houses have value to justify being moved and if deconstruction is planned.
- The completed *Residential Demolitions Delay Extension Guide* is now online at the ReStore Oregon website.

B) *Mixed Use*

- New Development
 - 3009 NE Killingsworth (aka Bighouse Auto): 4 stories (1st retail, 2-4 = 30 1&2 BR rental apartments)
 - a) The sale is still pending, target close has apparently moved from Nov 3 to Jan 3.
 - b) Possible “Neighborhood Character Design Review” input options
Ben is following up with BDS to see if it might be possible to initiate a Design Review or equivalent to consider limited this proposed development to 35 ft / 3 stories by leveraging the recent *Mixed Use Zone Plan* update that the LUTC’s input to Nan Stark apparently helped convince BPS to “down-zone” the K & 30th “mini-business” corner to the new CM-1 zone (35 ft / 3 stories limit).

C) *Accessory Structures Project – Zoning Update Recommended Draft*

- The Draft doc will be available 10/20 and comments are due by the Nov. 12 City Council Hearing (9:45am).

- D) Comprehensive Plan (Includes Campus Zoning, Employment Zoning, Mixed Use Zoning, Transportation & Parking)
- BPS Outreach Meeting re Planned Concordia Residential Zone Changes
 - **Sara Wright**, BPS Community Outreach & Info Rep, has asked to present and discuss the *Comp. Plan's Draft Residential Zoning* changes affecting Concordia – **Garlynn** will invite her to the Nov. LUTC meeting.
- E) Residential Infill Stakeholders Advisory Committee
- **Garlynn** reports that the meetings so far have been mostly preliminary to get everyone oriented but subsequent meetings will start to delve into the “meat of things”. He will keep us updated on progress.

Bikeway 20s: Faubion Through-Route

10/22/15 Meeting with PPS, Erik Gerding and Jeff Hilber

Notes by Jeff Hilber

The LUTC proposed bikeway is the only viable access/route. Rosa Parks & 29th is out because of the Plaza style pedestrian plan for that intersection. Rosa Parks east to 33rd is the only other option to continue north to Dekum or the Columbia River.

PPS is not opposed to this project -- they just don't want to "spearhead" getting approvals from the property owners.

So the question is how should CNA LUTC proceed?

Issues to Address

1. *Adjacent Property Owners*
 - They all need to okay any bikeway route. Need to address safety perceptions.
2. *Variances*
 - Can the variances be assigned to PBOT or CNA through its non-profit status?
3. *Maintenance*
 - This doesn't seem to be too big of a task for the neighborhood to take on, if needed; especially with PBOT not assigning any money for maintenance on the 20s Project.
4. *Liability*
 - Does CNA have liability insurance via the 501(c)3? Better alternative: have PBOT own the variances.
5. *Lighting (night time safety).*
 - Something less than a typical street light.
6. *Alley Gate*
 - A pedestrian gate at the north side of the current alley access at the school field's east boundary. (A right-of-way must already exist for this alley?)
 - Pedestrians can open this gate to access the field, but northbound bikes would turn, prior to the gate location, into the alley then exit onto the cul-d-sac of NE Liberty Ct.
7. *Financing*
 - As usual, the big mystery.
8. *Construction*
 - Includes the surface of the bikeway and a fence or wall between the school field and the bikeway and possibly some improvements to the existing fences.
9. *Bike Traffic*
 - Have there been any studies on how much bike traffic goes through this area?

Jeff's Idea for a Possible Approach

The Bryant St overpass of I-5 might be an example for this project. How it terminates in the neighborhood, etc. Think of the overpass section as being on the ground, with the same style of "retaining fence". Once a bike has entered, they can only get out at the other end.