

Concordia Neighborhood Association

Board Meeting

June 6, 2018

Kennedy School Community Room, 5:30 to 7pm

MINUTES

Board Member Attendance

Chair – Chris Lopez ABSENT

Vice Chair/At Large 5 – Truls Neal ABSENT

Treasurer/At Large 6 – Heather Pashley PRESENT

Secretary/East 2 – Steve Elder ABSENT

East 1 – Jody Pollak ABSENT

NW 1 – Ike Harris ABSENT

NW 2 –Amelie Marian ABSENT

SW 1 – Garlynn Woodsong ABSENT

SW 2 – Ali Novak PRESENT

At Large 1– Robert Bowles ABSENT

At Large 2 – Donn Dennis PRESENT

At Large 3 – John McSherry PRESENT

At Large 4 – Sonia Fornoni PRESENT

Also in attendance: Susan M., Contract Recording Secretary; Gordon Riggs and Nancy V., Media Team

Welcome, Introductions and Announcements

Heather Pashley, Treasurer, called the meeting to order at 5:45pm. No quorum was established. It was decided by the members on hand to postpone the Board meeting until 7pm, the time scheduled for the General Meeting, as additional Board members would be in attendance to establish a quorum.

People in attendance shared updates:

- Nancy shared the clean up day results, sent via email from Katie.
- John gave an update on the alley clean up with Concordia University and SOLV. There were 15 volunteers, collected 750 lbs. of trash along 13 alleys.
- Heather polled the group about moving the July meeting from July 4 to July 11. Agreed to raise the topic later when there is a quorum.
- Gordon asked for input about what people want to see on the website. Suggestions included:
 - An events calendar that is kept up to date.
 - Links to a broader citywide events calendar.
- If CNA is going to continue to hold quarterly general meetings, we need to plan out speakers in advance to draw neighbors in.
 - Need to revisit why we have the general meetings if we're not going to plan them.
 - Perhaps two general meetings a year, including November elections annual meeting, makes more sense? Would require a bylaws amendment.
 - This evening could solicit ideas from anyone who comes to the general meeting.
- Discussed concerns about Board members missing multiple meetings.

The meeting ended at 6:20pm and Board members in attendance agreed to return at 7pm for the Board and General meeting.

**Concordia Neighborhood Association
Board and General Meeting**

June 6, 2018

Kennedy School Community Room, 7pm to 8:30pm

MINUTES

Board Member Attendance

Chair – Chris Lopez PRESENT	SW 1 – Garlynn Woodsong PRESENT
Vice Chair/At Large 5 – Truls Neal ABSENT	SW 2 – Ali Novak PRESENT
Treasurer/At Large 6 – Heather Pashley PRESENT	At Large 1– Robert Bowles ABSENT
Secretary/East 2 – Steve Elder ABSENT	At Large 2 – Donn Dennis PRESENT
East 1 – Jody Pollak ABSENT	At Large 3 – John McSherry PRESENT
NW 1 – Ike Harris ABSENT	At Large 4 – Sonia Fornoni PRESENT
NW 2 –Amelie Marian ABSENT	

Also in attendance: Susan M., Contract Recording Secretary; Gordon Riggs and Nancy V., Media Team; Jessica Rojas, NECN; Kate Rogers; Marge Kinney.

Welcome, Introductions and Announcements

Chris Lopez, Chair, called the meeting to order at 7pm. A quorum of the Board was established. A quorum of neighbors needed to hold a general meeting was not established. The Board agreed to hold a Board meeting instead with time for neighbors to comment.

Announcements/Public Comment (items not on the agenda)

- Marge shared she lives next door to the former Ainsworth Market (29th and Ainsworth) and her house is commercially zoned. She rents rooms out to international students and veterans and is working on a proposal to add food carts to her property. She would like to bring her architect and contractor to the next Board meeting to share ideas and get feedback. She'd also like to expand her house and use her backyard for social gatherings. Chris agreed to follow up with her and add it to the agenda.
- Ali asked neighbors for ideas on general meeting topics. Chris suggested possibly moving to two general meetings a year, with the next one in November with the election. He proposed bringing updates to the bylaws to the July meeting for discussion. Any changes to the bylaws needs to be advertised for three months prior to the vote on amendments.

Review and Approve Agenda and Prior Meeting Minutes (Consent Agenda)

MOTION** (Heather/Sonia) – To approve the agenda and the March and April, 2018 Board meeting minutes as drafted, and the May 2018 minutes as amended to note that \$7,000 still needs to be raised for Concerts in the Park, not \$6,000 as was stated. 7 in favor, 0 opposed, 0 abstain. **MOTION PASSES.

Old Business – None

New Actionable Items

1. Liaison to the Media Team
 - An additional Board member is needed to be the liaison. Steve has resigned that role; Heather is the other liaison and two are recommended by prior Board action.
 - It involves attending Media Team meetings the first Tuesday of the month in the Community Room.
 - Liaison's role is to provide a connection between the Board and the Media Team.

- Liaison could also be the third person to review and green light the CNews. Heather and Chris, as Chair, currently are reviewers.
 - Jessica shared that NECN is a member of the Non-Profit Association of Oregon and that NECN could facilitate Board member's attendance at a workshop on reducing liability in newsletters.
 - A Board member suggested CNA should cover any registration fees.
- John offered to be the Media Team Liaison.

MOTION (Heather/Ali) – To appoint John McSherry to serve as the second Board liaison to the Media Team. 7 in favor, 0 opposed, 0 abstain. MOTION PASSES.

2. New Community Room Manager

- Chris shared that Sonia is taking over as the Community Room Manager.
- Sonia shared her ideas for reservations, noting the current calendar request system is not easy to navigate:
 - Hoping to move to a more automated reservation system and connect to CNA's PayPal account or accept credit cards.
 - Could also set up recurring reservations.
- Sonia will next meet with the Kennedy School staff and come up with room use rules.
- Goal is to increase use not only for more revenue but also to further link with the community, such as free CNA events (e.g. storyteller, glass art class, culturally-specific events, language and skills classes, etc.) and events that feature local businesses.
- Will promote events in CNews and on the website.
- A Board member suggested that language classes could offer opportunities to do outreach to non-native English speakers on local and city issues.
 - Jessica can connect CNA to other organizations, such as IRCO.
 - Board discussed researching what it would cost to publish all or part of the newsletter in Spanish. Cully NA provides there's in English and Spanish.

3. National Night Out Funding Request

The Social Committee is requesting \$1,000 for refreshments for National Night Out, August 3.

MOTION (Garlynn/Heather) – To authorize up to \$1,000 to purchase refreshments for National Night Out, August 3, 2018. 7 in favor, 0 opposed, 0 abstain. MOTION PASSES.

4. Move July Board Meeting to July 11, 2018

It was confirmed that the Community Room is available.

MOTION (Ali/Donn) – To move the July CNA Board meeting to July 11, 2018, instead of July 4, at 7pm. 7 in favor, 0 opposed, 0 abstain. MOTION PASSES

Additional Announcements

- John and Garlynn will together to get CNA set up as a non-profit business with Google so it shows up on Google Maps as managing the Community Room. Involves CNA's EIN.
- Clean Up Day made enough to cover costs. NECN will reimburse \$1,300 minimum for disposal costs. The City shifted to a new funding model with funding reimbursement is based on how many NA's participate rather than providing Metro disposal vouchers.

- It was observed that the new funding model makes it harder for smaller NA's to hold disposal days. CNA can cover extra costs but others may not be able to.
- Jessica suggested that CNA lobby the City and Metro to bring back the vouchers or increase the grants.
- Upcoming events:
 - Good in the Hood, June 22 – 24. Please come out and support!
 - June 15, Delta Park Powwow
 - June 13, the first EPA Portland Harbor Clean Up meeting, 6 to 8:30pm at IRCO.

Meeting Adjourned – Chris adjourned the meeting at 8:05pm. The next Board meeting will be held on Wednesday, July 11, 2018 at 7pm.