

Concordia Neighborhood Association
Board Meeting
March 7, 2018
Kennedy School Community Room, 5:30 to 7pm
MINUTES

Board Member Attendance

Chair – Chris Lopez ABSENT	SW 1 – Garlynn Woodsong PRESENT
Vice Chair/At Large 5 – Truls Neal PRESENT	SW 2 – Vacant
Treasurer/At Large 6 – Heather Pashley PRESENT	At Large 1– Robert Bowles PRESENT
Secretary/East 2 – Steve Elder PRESENT	At Large 2 – Donn Dennis PRESENT
East 1 – Jody Pollak ABSENT	At Large 3 – John McSherry PRESENT (arr. 6pm)
NW 1 – Ike Harris ABSENT	At Large 4 – Ali Novak ABSENT
NW 2 –Amelie Marian PRESENT	

Also in attendance: Susan Millhauser, Contract Recording Secretary; Nancy Varekamp and Gordon Riggs, Media Team/CNews; Jessica Rojas, NECN and guest; Dennise Kowalczyk, Kinship House; Kaila Smith, Arts Collective.

Welcome, Introductions and Announcements

Vice Chair Truls Neal called the meeting to order at 5:30pm. As there wasn't yet a quorum, Truls moved onto agenda items not requiring a vote.

New Actionable Items

4. Presentation from Kinship House, Dennise Kowalczyk

Dennise provided an overview of Kinship House:

- It's a non-profit outpatient mental healthcare program for foster kids and families, located in NE.
- They're open to volunteers, donations, and referrals.
- Kinship House provides early intervention, with clients as young as two years old up to 22 years old.
- The care is effective and long-term. The goal is to help the kids heal and not age out of the system.
- In response to questions from the Board, Dennise shared that they have 23 staff and serve 450 kids per year. 70% of their funding comes from insurance billing and the rest is from individual and corporate giving, grants, and events; they don't get any government funding.

A quorum was established at 5:40pm.

Review and Approve Agenda and Prior Meeting Minutes (Consent Agenda)

Truls reviewed the agenda. The draft February minutes were distributed prior to the meeting.

MOTION (Robert/Heather) – *To approve the Consent Agenda, including the March meeting agenda as written and the February 7, 2018 Board meeting minutes as drafted. 7 in favor, 0 opposed, 0 abstain.*
MOTION PASSES.

New Actionable Items (continued)

1. PBOT Parking Permit Area Pilot Program, Garlynn

Garlynn provided background:

- CNA has been advocating for the City to adopt a set of parking management strategies, or toolkit, for neighborhood business districts.
 - CNA sent a letter to the City, included an article in the CNews, and hosted a presentation on the topic at a general meeting.
- The City Council recently announced a pilot program for two areas to test the parking toolkit to manage on street parking supply. The deadline to apply is March 20, 2018.
 - Concordia isn't the most highly impacted area that isn't already managed; SE Hawthorne and SE Division are more congested. But if no one else applies that would be a waste and the application isn't onerous.
 - The threshold is 75% occupancy/parked out, which some specific areas of Concordia might reach at certain times of day.

Garlynn suggested the Board could take one of three options if interested in pursuing:

- Request that the Land Use and Transportation Committee (LUTC) turn in an application and see what happens.
- Decline to apply.
- Pass the discussion/recommendation on to the LUTC to review further and make a recommendation to the Board.

Discussion followed:

- It would make sense to identify areas that are more congested to specify in an application, such as Fox Chase/30th and Killingsworth and near Concordia University.
- It was clarified that business districts, such as Alberta Main Street, could also apply.
- If selected the first step would be a study, with more opportunity to decide which tools make sense and to get feedback from neighbors.

MOTION (Steve/Robert) – To approve and authorize the LUTC to draft and submit an application for the parking toolkit pilot program to Portland Bureau of Transportation. 7 in favor, 0 opposed, 1 abstain.

MOTION PASSES.

Garlynn agreed to email a draft of the application to the Board prior to submitting.

2. CNews “Green Light” Process”, Steve and Gordon

Steve and Gordon provided background on the review process for CNews and discussion followed:

- The Board approved the green light process in July 2016. It agreed that one or more people (the Chair or one of two Board members on the Media Team) would review the paper prior to give the okay to the CNews contractors to publish the paper.
 - Heather agreed to serve as the second Media Team liaison last month.
- Goal is to identify any inflammatory or libelous content that could get CNA sued.
 - ***Jessica agreed to do some research if a non-profit NA has been sued over content in its newsletter or on social media.***
- CNA has an indemnification/liability policy for Board members.
 - NECN backs up CNA and its newspaper. Jessica will follow up with Adam regarding talking with the insurer to see if policy provides adequate protection.
- With this process the Board is the ultimate reviewer so the CNews contractors seem to be protected.
- Are there similar issues with Facebook posts? Does every post need to be reviewed and approved by a Board member?
- Next steps: first, hear back from NECN regarding insurance coverage.

3. Portland Just Energy Transition Initiative, Garlynn

Garlynn provided background:

- Lenny Dee came to the last Board meeting and made a presentation on the ballot measure petition initiative and requested CNA support.
 - He had previously attended a LUTC meeting.
 - Garlynn has a template that LUTC can review and modify if the Board would like to support and approves a motion.
- It was suggested that if the measure makes it on the ballot and is approved, community members would need to hold the City's feet to the fire to ensure the revenue raised will trickle down.

MOTION (Steve/Garlynn) – *To provide a letter of support to the Portland Just Energy Transition Initiative. 6 in favor, 1 opposed, 1 abstain. **MOTION PASSES.***

Garlynn agreed to circulate a draft to the Board prior to it being submitted.

5. Presentation from Kaila Smith, Arts Collective

Kaila introduced herself and why she was at the meeting:

- She is a visual artist who recently moved her studio into the neighborhood, is a member of the Klamath-Modoc Tribe, and is also a Professor at Portland State University.
- She is always looking for spaces to hold community art events and projects.
- She is part of Saamich Studio, a new non-profit taking on political art, such as protesting against the LNG pipeline proposal in Southern Oregon.
 - They have a decolonization book group and are looking for a space to meet. Upcoming dates include 3/20 and 5/22.

Robert shared that Chris handles booking the Community Room and that the Board is trying to make it more available for non-profits. It is offered for free to some non-profits but there aren't clear criteria yet. He added that those dates may or may not be available, and wondered if they had any flexibility. Kaila agreed they could be flexible.

MOTION (Garlynn/John) – *To make the CNA Community Room available for a period of three months for three meetings, three hours each, for free, for the non-profit's book group to meet, with the option to extend at the end of the three months. 8 in favor, 0 opposed, 0 abstain. **MOTION PASSES.***

CNA Committee Reports

1. Finance, Heather

- The committee is working on a charter and figuring out how to share financial data.
- CNA has about \$30,000 in the bank, which is enough money for planned events.
- Finance meets the last Wednesday of the month from 7 to 8:30pm in the Community Room.

2. Land Use and Transportation (LUTC), Garlynn

- LUTC has not met yet this year, and will be meeting later this month (third Wednesday of the month at 7pm in the Community Room).
- We have a request from Concordia Univ. (CU) to work with them on an alley clean up on April 14. Last year CU worked directly with SOLV. The event requires a lot of volunteers. CNA coordinates with SOLV and Metro, for free disposal. ***John is willing to volunteer/help. Garlynn will follow up with CU.***

- LUTC will be reviewing the Residential Infill Project (RIP) and Better Housing by Design (BHBD) City planning projects this month, and may bring comments for the Board's approval next month.
3. Media Team, Gordon
- Winter is a slower time for ads in the CNews, so the last issue had a \$600 loss.
 - He will send out the list of CNews advertisers so the Board members can thank them.
 - The Oregon Historical Society would be happy to archive CNews. Steve has volunteered to deliver a hard copy to them, as well as deliver to the Mayor and City Commissioners.
 - He will send questions to the Board and Committees about their use of the website. This is the first step in revamping the site. Next they will get input from the community.
4. Safety and Livability, Truls
- The committee has met twice, with him and Donn at both meetings, otherwise not a lot of attendance.
 - We've done articles in CNews to generate interest.
 - The General Meeting on emergency preparation was well attended, so people seem to be interested in safety and livability issues in general.
 - Nancy noted the NET (Neighborhood Emergency Team) is interested in using CNews monthly to share preparedness information.
 - Another related safety and livability presentation could be to have the Crime Prevention Officer talk about neighborhood watch program.
 - Map Your Neighborhood, while an emergency preparedness tool, is also a good tool for getting to know neighbors.
 - Truls recommended the committee be allowed to fade, with safety and livability issues folded back into the LUTC to shepherd these types of topics and issues.
 - Jessica noted that NECN doesn't have a SALT right now either, for a variety of reasons.
 - Garlynn pushed back against the idea, noting that LUTC has a lot on its plate. He suggested instead Safety and Livability could meet on an as needed basis, perhaps, rather than have a regular monthly meeting. Truls agreed this approach makes sense.
5. Social, Robert
- Community Clean Up Day is confirmed for May 19 at the PCC Workforce Training Center parking lot at NE 42nd and Killingsworth.
 - The Spring Egg Hunt is soon.
 - The American Legion Post can't buy any candy this year, so the Social Committee would like to request an additional \$150 to purchase more candy.
 - Matt offered to buy candy and donate it to the Egg Hunt. He will purchase it and bring it to the egg stuffing.
 - Please come help with stuffing eggs on March 30 at 5pm at the Post! We also need help with set up on March 31 starting at 8am. The event is done by 10am.
 - Concerts in the Park planning continues:
 - Two bands are confirmed so far.
 - Portland Parks and Recreation (PP&R) has tightened what can be offered to sponsors/donors in terms of tabling and recognition. So we will need help getting more sponsors and raising funds!
 - Jessica offered that NECN can help as they can, including advocating for CNA and recognizing sponsors in the NECN newsletter which goes to surrounding neighborhoods.
 - Chris would like to further discuss this topic at the next Board meeting.

Announcements/Public Comment (items not on the agenda)

1. Amy Schoff, member of the Concordia Tree Team, shared three updates:
 - They have been approved by PP&R Urban Forestry Division to do an inventory of trees in Fernhill Park. It will happen this summer and they will need a lot of volunteers and would appreciate outreach via the CNews.
 - They are applying for a street tree pruning grants through Friends of Trees.
 - This coming Saturday is the Concordia/Vernon neighborhood tree planting event. Come help, it's lots of fun!

2. Sharon Maxwell, candidate for County Commission Seat No. 2 introduced herself.

Meeting Adjourned – Truls adjourned the meeting at 7pm. The next Board meeting will be held on Wednesday, April 4, 2018 at 7pm.