

CNA Media Team Meeting Tuesday, April 3, 2018, 6 p.m.

@ at Gordon's house (4924 NE 34th, just north of Alberta Court)

Part I (6 - 7:15 p.m.)

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| 1. Introductions, volunteer to take minutes, additional items for agenda | 5 min |
| 2. Review the May CNews story line up (Nancy) | 10 min |
| 3. Build the June CNews line up (Nancy) | 30 min |
| 4. Use of student poetry instead of visual art in summer months (Gina) | 5 min |
| 5. CNews layout. Changes to byline/headshot/bio (Gordon) | 5 min |
| 6. CNews delivery routes (Gordon) | 10 min |
| 7. Advertising update | 5 min |
| 8. Facebook update | 5 min |

Part II (Website sub-group meeting from 7:15 - 8 p.m.)

1. Review Google Analytics data for website
2. Identify top requirements for website

Next Media Team Meeting: Tues, June 5, 2018, 6 p.m. @ Kennedy School Community Room