

**Concordia Neighborhood Association  
Board Meeting**

May 9, 2017

Kennedy School Community Room, 7 to 8:30pm

**MINUTES**

**Board Member Attendance**

Chair – Chris Lopez PRESENT	SW 1 – Garlynn Woodsong ABSENT
Vice Chair/SW 2 – Daniel Greenstadt PRESENT	At Large 1– Robert Bowles ABSENT
Treasurer/At Large 6 – Heather Pashley PRESENT	At Large 2 – Donn Dennis PRESENT
Secretary/East 2 – Steve Elder PRESENT	At Large 3 – Jody Pollak PRESENT
East 1 – Tyler Bullen PRESENT	At Large 4 – Ali Novak PRESENT
NW 1 – Isham “Ike” Harris PRESENT (arr. 7:15)	At Large 5 – Truls Neal PRESENT
NW 2 –Amelie Marian PRESENT	

**Also in attendance:** Susan Millhauser, Contract Recording Secretary; Nancy Varekamp, Gordon Riggs, and Gina Fields, Media Team/CNews; Tiffany Wheeler.

**Welcome, Introductions and Announcements**

Chair Chris Lopez called the meeting to order at 7:04pm. A quorum was established.

**Public Comment (items not on the agenda) – None**

**Review and Approve Agenda and Prior Meeting Minutes**

Chris reviewed the agenda. Draft April Board meeting minutes were distributed prior to the meeting. Daniel noted he had sent proposed edits to the draft meeting minutes by email.

*MOTION (Steve/Truls) – To approve the May meeting agenda as written and the April 11, 2017 Board meeting minutes as amended. 9 in favor, 0 opposed, 0 abstain. MOTION PASSES.*

**Unfinished Business**

1. CNA Retreat – Update

Heather gave an update on the planning for the retreat. It has been challenging to find a date that works for most people this spring, so the committee has decided to push it to the fall as anything decided at the retreat likely would not be put into place until the following year. The committee will discuss further and come up with potential dates in the fall and share with the Board.

2. Clean Up – Volunteers Needed

Chris reminded everyone that the annual clean up is scheduled for Saturday, May 20, at the PCC Workforce Training Center at 42<sup>nd</sup> and Killingsworth, and volunteers are still needed. He passed around a volunteer sign up sheet and encouraged Board members to volunteer.

3. Fernhill Concerts Fundraising Update

Chris gave an update on fundraising for the summer concerts and movie in the park. CNA still needs to raise \$6,000 of the \$20,000 goal. Some of the past business sponsors are giving less this year and others have dropped out. He asked Board members to please help spread the word about business sponsorship opportunities and to let people know they can donate directly via the CNA website

(<http://concordiapdx.org/concerts/>). He suggested that people could also canvass their favorite neighborhood businesses and send any leads to him or Katie.

#### 4. CNews Contracts – Approve and Adopt

Daniel stated he had sent the most recent drafts via email to the Board the week prior. He asked for any comments or concerns. Gordon responded they looked good to him. Daniel added that the Media Team, with Board approval, could tweak the contracts and/or position descriptions if anything came up in the future. Of the four positions associated with the CNews Daniel noted that two of the positions are clearly filled, with the responsibilities of the other two positions – Managing Editor and Layout Editor – currently being covered by Gordon. He added, as per the Board’s decision last month, Gordon is being compensated as the Managing Editor on an interim basis, and is doing the Layout work on a pro bono basis for now. Daniel also stated that an ad for Managing Editor would be placed in the CNews.

*MOTION (Daniel/Heather) – To approve and adopt the four CNews contracts and associated position descriptions. 9 in favor, 0 opposed, 1 abstain. MOTION PASSES.*

Daniel asked Board members to let him know of any concerns with the contracts.

#### **New Actionable Items**

##### 1. City-wide Off-road Cycling Master Plan

Daniel stated he had sent an email with background information about this project and a draft letter for the Board’s review. It is a City project to identify additional areas in the city for off-road cycling. They will be assessing 1,800 City-owned properties for off-road cycling facilities. Right now there are only a few places to ride off-road: Powell Butte, Gateway Green (currently being developed with trails), Ventura Park pump track, and Forest Park fire lanes. He described the different types of facilities that could be possible and opined that Fernhill Park is the most likely candidate in the neighborhood, though there also might be potential at Alberta Park. Daniel added that the letter from the neighborhood association is a request for the City to review Fernhill Park as a potential location. He read aloud the draft letter and Board discussion followed:

- Ali noted the LUTC had discussed the topic and wanted to remind the Board that they have been discussing Fernhill as a possible site for a community rec center, so wondered if off-road cycling facilities would make that less possible in the future.
- Ali shared a concern that single-track cycling does not play well with other recreation uses, such as cross-country running. She added that she would be supportive of a pump track in a location that would not preclude a rec center.
- Truls expressed concerns about conflicts with runners.
- Ali expressed concerns about trail maintenance, especially in mucky conditions.
- Daniel responded that he was not imagining a circular track all the way around the park; rather there might be space at the north end of the park to reclaim the “no man’s” land strip along the fence.
- Truls suggested that neighbors on the north side who could potentially be impacted should be consulted as well.
- Daniel suggested they could add mention of a community center being desired in the letter. He added that they could also be more general in the letter about the types of facilities that might be appropriate at Fernhill Park.

Daniel clarified that the “ask” with the letter at this point is for the City to include Fernhill Park on the list of properties to be evaluated for off-road cycling facilities. The City has an established process and set of

criteria that will be used winnow out areas that are not appropriate. Once sites are located, there would be more public involvement to get community feedback. After that, funding would need to be secured so any approved facilities would not be built for several years.

*MOTION (Daniel/Tyler) – To submit a letter to the City asking for Fernhill Park to be considered for evaluation as part of the Off-road Cycling Master Plan process, with additional language to be included to highlight concerns about siting a community center and to be less specific about the types of facilities. 9 in favor, 1 opposed, 0 abstain. MOTION PASSES.*

Daniel agreed to circulate an updated draft letter to the Board for their feedback prior to sending it to the City. Regarding a community center, Ike shared that he had spoken with a representative from Portland Public Schools about the former Whitaker Middle School site next to Fernhill Park, and that they had advised that PPS has no plans to develop the site, but that they would consider partnerships and a proposal.

## 2. CNA Community Room – Report and Form Committee

Chris stated that the Community Room usage was going well. He added that a committee needed to form to take the Community Room to the next level. He would like someone to respond to emails, and help with other tasks, which he currently spends about 20 hours/month doing. It was noted that the automated room reservation system is available and needs to be turned on, though some in-person assistance would still be needed. The Kennedy School does clean up for the most part and has use of the room for 5 days/120 hours/year. The committee can help with marketing and branding to get more visibility. The committee could also draft a policy regarding who can use the room at what rate, e.g. for-profit vs. non-profit, or for free.

Jody, Amalie, Steve and Truls agreed to join the committee with Chris.

## 3. Form a Safety and Livability Committee

Ali stated that the LUTC has requested that a separate Safety and Livability Committee be formed, removing this from the LUTC's responsibility as they already have a lot to cover each month. She added that she met with someone from the Concordia Tree Team recently who might be interested in joining a Safety and Livability Committee. Daniel reminded that at least one Board member needs to serve on a committee. A Safety and Livability Committee would address topics like streetlights, trees, emergency preparedness, crime prevention, etc. There is some overlap with the LUTC, such as alley clean up, for example.

Ike, Truls, and Donn expressed interested in the committee.

*MOTION (Steve/Ali) – To establish a Safety and Livability Committee comprised of designees. 10 in favor, 0 opposed, 0 abstain. MOTION PASSES.*

Ali noted she could mention the formation of the new committee in her upcoming article about the Tree Team for CNews.

## **CNA Committee Reports**

### 1. Finance

The CNews made a \$120 profit with the last issue. There was no other report.

### 2. Land Use and Transportation

Ali gave a brief update. The LUTC has an ongoing interest in developing a Good Neighbor Agreement (GNA) with Concordia University (CU). She asked Chris to give a brief report back on his last conversation with CU staff. Chris noted the person he met with had agreed to meet again with CNA representatives in the fall after Faubion reopens. Ali suggested that CU should prioritize its relationship with the neighborhood association as they are impinging on the neighborhood with new development and need to be more transparent. Daniel recalled he had trouble finding a good GNA template. Chris suggested that this topic should be made an agenda item so the Board could spend more time discussing.

3. Media – See above.

4. Policy and Procedure – None.

5. Social – See above.

6. Sunday Parkways (ad hoc) – None.

7. Fernhill Dog Fountain (ad hoc) – None.

**Meeting Adjourned** – The Chair adjourned the meeting at 8:45pm. The next Board meeting will be held on May 9, 2017 at 5:30pm, followed by a General Meeting at 7pm.