

## Concordia Neighborhood Association

### Board Meeting

March 8, 2016

Kennedy School Community Room, 6:00 PM to 7:00 PM

### MINUTES

(Prepared by Susan Millhauser)

#### Roll Call, Establish Quorum

Chair – Isaac Quintero PRESENT	At Large 1/Treasurer – Robert Bowles PRESENT
East 1 – Steve Elder PRESENT	At Large 2 – Donn Dennis PRESENT
East 2 – VACANT	At Large 3 – Joe Culhane EXCUSED ABSENT
Southwest 1 – Garlynn Woodsong PRESENT	At Large 4/Secretary – Ali Novak PRESENT
Southwest 2 – Daniel Greenstadt PRESENT	At Large 5 – Chris Lopez PRESENT
Northwest 1 – Isham “Ike” Harris PRESENT	At Large 6 – Truls Neal PRESENT (arrived late)
Northwest 2 – Ashley McKinney PRESENT	

Also in attendance: Susan Millhauser, contract Board scribe; Ben Earle, Land Use Committee; Susan Trabucco, Media Committee

#### CONSENT AGENDA Approve/Amend Prior Board Meetings Minutes

Chair Isaac Quintero reviewed the meeting’s agenda, noting some committee reports might have to wait until the General Meeting which was to follow

Board meeting minutes were not discussed/approved; need to approve next month.

#### Treasurer's Report

Robert Bowles provided an update: the PayPal account has a balance of \$2,946.52, from the Concordia News, which will be transferred to the checking account soon. The checking account balance is \$17,469 with \$3,000 of that pledged toward Summer Concerts in the Park; the savings account balance is \$4,819.52; and the Fernhill Park fund has \$339.15. Robert asked if anyone would like to take over as Treasurer as he’s been doing it for many years. It was suggested that recruitment for a new Board member to fill the current vacancy could potentially be an opportunity to find someone who is interested in being Treasurer.

**Public Comment (limited to 3 min per speaker).** (If there are additional Public Comments, time permitting, at end of board meetings additional comment/discussion will be heard.)

Lorna Fast Buffalo Horse, Principal at Alliance High School, Meek Professional Technical Campus, introduced herself and shared that the school operates under a 2004 Good Neighbor Agreement (GNA) between CNA and Portland Public Schools (PPS). She noted that they work really hard to follow the GNA, which PPS takes very seriously. The GNA states that no student programming is allowed at the school after 5pm. She noted that the students are very interested in having a spring dance/prom and that in the past they were unable to find an affordable location to hold it. So this year they would like to hold the dance at the school. So she was hoping to start a conversation with the Board about revisiting the GNA in hopes of allowing the school to host a dance. She added that they would not allow outside students, or drugs or alcohol, and that perhaps this event could be a trial run.

Questions from Board members and responses from Lorna followed.

*Question:* Would it work to amend the agreement for Friday and Saturday nights only until 11pm?

*Response:* Yes, they can plan to end the dance at 10:30 and clear the building by 11pm.

*Question:* Could you let immediate neighbors know in advance?

*Response:* Absolutely, we can prepare a flyer with details and contact information.

*Question:* How many students do you expect to be there?

*Response:* About 75.

*Question:* If they get any objections from neighbors, could she pass them onto the Board so they have a sense of what people's concerns are?

*Response:* Yes, certainly.

*Question:* Does no programming after 5pm mean that there are no students at the school after 5?

*Response:* Yes, they are strictly interpreting the GNA so end afterschool tutoring at 4:45pm.

*Question:* Have there been any recent neighbor complaints?

*Response:* There was an issue with garbage pick up from the building at 3am, which was sorted out with PPS and the garbage hauler. Additionally, last summer there were youth hanging out around the school, which prompted complaints, though she added it was unlikely they were Alliance students, as most of their students do not live in the neighborhood.

It was noted that if the students want to hold a dance this spring, it would be helpful for the Board to take action soon. It was proposed that the Board take a vote that evening focused on allowing this one event.

*MOTION (Daniel/Steve) – Amend the Good Neighbor Agreement between CNA and PPS/Alliance High School at Meek to allow for an event in May on a Friday or Saturday night that would go no later than 11pm. 9 in favor, 0 opposed, 1 abstention. MOTION PASSES.*

Daniel suggested the Board should revisit the GNA at a later date to address some of the larger issues that were discussed.

### **Old Business**

- 1. Mark Charlesworth Resignation/End of Board Term.** Isaac shared he had talked with Mark, who thought his term ended last fall, and he accepted Mark's resignation from the Board.
- 2. Ashley McKinney Resignation.** Ashley shared that she was resigning from the Board and that tonight would be her last meeting. Discussion followed that the two open seats should be mentioned at the Membership Meeting. Ashley noted she had been managing the Community Room reservations so someone would need to take that on. Daniel noted he and Michael would take a look at the new website reservation system to see if there were some options to consider. Ashley agreed to continue managing the reservations through the end of March. Chris stated he was happy to learn the system and take over the responsibility, and that he'd like to train some other folks as well. Eventually paying someone to do manage the room was also discussed.
- 3. Policies and Procedures Committee Follow Up.** The Committee will have a report next month.
- 4. Social Committee Events/Clean Up Updates – Volunteers Needed.**

Egg Hunt. Robert reminded everyone that the egg hunt is fast approaching and more help was still needed: on March 25 at 6pm to stuff eggs at the American Legion Hall, and on 3/26 at Fernhill Park to place eggs and clean up afterwards. Daniel agreed to help, in addition to Robert and Chris.

Neighborhood Clean Up. More people are still needed to help on May 14, from 8 to noon, at the PCC Workforce site on Killingsworth and 42<sup>nd</sup> Ave. Ike, Steve, Christ, Isaac, Don, and Daniel agreed to help.

Concerts in the Park. An additional \$7,500 needs to be raised. The group still needs to meet to select bands,

food vendors, etc. Ashley noted that her company offers non-profits a free crowd-funding platform.

Yard Sale. Robert noted that a new lead organizer is still needed for the yard sale. Discussion followed about promoting the day as a day for yard sales to the community versus being more organized and official as done in past years. Isaac asked if Katie could write up something for the newsletter with a tribute in thanks to the former organizer (who has passed away) and asking for new volunteers to step up. Robert noted that the sale is usually a wash in terms of raising money. It was added the main organizer, in addition to putting together packets, ads, and signs, also coordinated having a non-profit pick up donated items at the end of the day. A suggestion was made that the Board discuss further at next month's meeting.

### **New Business**

**1. Recruitment of Board Members to Fill Vacant Seats.** A notice calling for new members will be put in the next Concordia News to garner interest for the vacant positions.

**2. Vice Chair.** Chris shared that he'd like to be Vice Chair.

*MOTION (Steve/Ike) – To nominate Chris Lopez for the position of Vice Chair. 7 in favor, 0 opposed, 3 abstentions. MOTION PASSES.*

**3. Policy Regarding Candidates Campaigning at CNA Meetings.** With election season in progress, Isaac stated that he would like the Board to consider creating a policy prohibiting candidates from campaigning at CNA meetings. It was noted that the Office of Neighborhood involvement already has such a policy in place that covers all of the neighborhood associations. It was added that it's okay to discuss ballot measures.

**4. Concordia News.** Susan Trabucco shared that Mary Wiley, who was the editor and did layout and ads, had resigned from the Concordia News. She added that they needed to have a bigger team, and that she and her husband were willing to take on these additional tasks through June. Susan noted that job descriptions are posted on the CNA website, with approximately 30 hours for editor, 15 hours to sell and bill advertising, and 15 hours for layout needed per month. She is working on a proposal for Board discussion that explores some options to move forward, including possibly making some of the positions paid, and will email it out to the Board prior to the next meeting. Discussion of ideas for additional content and who could write up were discussed. Ali confirmed that everyone had covered their delivery routes for March.

**Community and Committee Reports** (Each committee to please provide written summary for each board member; prefer report submitted prior to meeting with discussion reserved for meeting.)

**1. Media Committee.** (SEE ABOVE)

**2. Land Use and Transportation Committee (LUTC)**

Garlynn provided an update from the LUTC, including a written update that was handed out. Highlights included:

- Steve Elder and neighbors "won" the demolition delay appeal for 4907 NE 35<sup>th</sup> Ave., resulting in a delay of the demolition.
- A meeting with the developer of the Bighouse project (30<sup>th</sup> and Killingsworth) had been held. Most neighbors agreed that the design is bad and they've formed a team to provide design guidance to the developer. The same team will next work on Concordia Neighborhood Design Guidelines that will be available to developers, in coordination with NECN, SE Uplift, and others. Garlynn encouraged people to talk with him to get involved.
- Garlynn noted there wasn't time to discuss the Expert Counsel Funds topic, which should be discussed at the next Board meeting.

- The LUTC would like to reopen the Concordia University/CNA Good Neighbor Agreement, especially in light of the new residential building going up on Killingsworth near 15<sup>th</sup> Ave.

*MOTION (Daniel/Steve) – The LUTC can engage with Concordia University regarding possible revisions or updates to the Good Neighbor Agreement, with results of the conversation being brought back to the Board before further action is taken. 10 in favor, 0 opposed, 1 abstention. MOTION PASSES.*

- Garlynn shared that Nan Stark, NE District Liaison from the City Bureau of Planning and Sustainability (BPS), would be available next Wednesday, March 16, from 4:30 to 6:45, in the Community Room, to answer questions about the proposed R5 to the R2.5 zone change and the Measure 56 notice that some neighbors received. The LUTC would hold its meeting afterwards.

**3. Social Committee (SEE ABOVE)**

**4. Clean-Up Committee (SEE ABOVE)**

**5. Roles & responsibilities Committee (NONE)**

**6. Policies and Procedures Committee (SEE ABOVE)**

#### **Next Meeting**

April 12, 7 to 8:30pm.

#### **Meeting Adjourned**

Chair Quintero adjourned the meeting at 7:05pm.