

Concordia Neighborhood Association

Board Meeting

February 9, 2016

Kennedy School Community Room, 7:00 PM to 8:30 PM

MINUTES

(Prepared by Susan Millhauser)

Roll Call, Establish Quorum

Chair – Isaac Quintero PRESENT	At Large 1/Treasurer – Robert Bowles PRESENT
East 1 – Steve Elder EXCUSED ABSENT	At Large 2 – Donn Dennis PRESENT
East 2 – Mark Charlesworth ABSENT	At Large 3 – Joe Culhane PRESENT
Southwest 1 – Garlynn Woodsong EXCUSED ABSENT	At Large 4/Secretary – Ali Novak PRESENT
Southwest 2 – Daniel Greenstadt EXCUSED ABSENT	At Large 5 – Chris Lopez EXCUSED ABSENT
Northwest 1 – Isham “Ike” Harris PRESENT	At Large 6 – Truls Neal PRESENT
Northwest 2 – Ashley McKinney EXCUSED ABSENT	

Also in attendance: Susan Millhauser, contract Board scribe; Ben Earle, Land Use Committee; Susan Trabucco, Media Committee; Michael French, Media Committee; two neighbors

CONSENT AGENDA Approve/Amend Prior Board Meetings Minutes

Chair Isaac Quintero reviewed the meeting’s agenda. Isaac noted that the Mayor had recently initiated a process for identifying new locations for homeless camps on public land and that the Board could discuss further later in the meeting.

January Board meeting minutes were not discussed/approved; need to approve next month.

Treasurer's Report

Robert Bowles provided an update. He asked if anyone would like to take over as Treasurer, noting that Janette the bookkeeper does most of the heavy lifting. He added that responsibilities include checking the CNA mailbox weekly, collecting checks, passing on information to the bookkeeper for tax purposes, and annual State and 501c3 reporting.

Public Comment (limited to 3 min per speaker). (If there are additional Public Comments, time permitting, at end of board meetings additional comment/discussion will be heard.)

Two neighbors introduced themselves noting they had recently moved to the neighborhood and were there to get up to speed on the neighborhood association.

Old Business

1. **Demolition of 4907 NE 35th Ave.** A demolition delay/appeal is pending. See Land Use and Transportation Committee section for discussion.
2. **Policies and Procedures Committee Follow Up.** Not discussed.

New Business

1. Installation of New Board Members/Treasure Needed/Review Board Member Obligations

Isaac thanked new Board members for joining the Board. He noted that a new Treasurer is still needed as Robert has been Treasurer a long time and would like to pass on the job. Also, a Vice Chair needs to be identified. Isaac briefly reviewed expectations for Board members in terms of attendance and participation.

2. Media Committee Report

Susan Trabucco and Michael French introduced themselves as new members of the media team. Susan noted she had been working on a new layout for the newsletter, that people might have noticed with the last edition, including a more readable format and more higher quality articles. She added that a goal of the newsletter is to

better connect neighbors and businesses, and that she had been in contact with advertisers regarding new rates for ads as the ad size space was standardized. She was also working on nailing down advertisers (the CNews lost \$400 last month), including showing them the improved format so they could be assured that money spent on ads was a good investment.

Michael French shared that he has been working on updating the CNA website, making it work for mobile viewing, and cleaning up old, outdated pages. He added that each month newsletter content was also being added to the website to make it more dynamic. Additionally, they are working on a file system and editorial calendar to make the process flow better and be more transparent. Susan noted they would welcome Board input and that she started volunteering with the Media Team as a result of Steve Elder's getting the word asking more neighbors to get involved. Ali asked that the resource list on the website be updated. Michael asked for suggestions to be sent to the team.

3. Request to Support Overlook Neighborhood Association Letter

The Board discussed the Mayor's proposal to work with Neighborhood Associations (NAs) to identify potential homeless camping spots on public land. It was noted that the Overlook NA was opposed to the camp on Greeley Ave. and was looking for support from other NA's. However, CNA had not yet received the letter so it was suggested the Board wait for more information before responding. Isaac shared a story about how he had been reminded that compassion is important. Ali agreed that she was inclined to learn more about the situation before taking action.

4. Request for Funding for Spring Egg Hunt

Robert noted that last year \$500 was spent on candy. This year Katie had requested up to \$700, with the American Legion adding \$200-\$300 more candy. So the \$700 request could be less depending on what the American Legion can contribute. He noted that they need help stuffing eggs the Friday night before Easter (March 25), and help Saturday putting them out at Fernhill Park.

MOTION (Robert/Truls) – Approve up to \$700 to fund this year's egg hunt with the goal of spending \$500 depending on what the American Legion contributes. 6 in favor, 0 opposed, 1 abstention. MOTION PASSES.

5. Yard Sale Status

Isaac shared that Donna Carrier, who had organized the neighborhood-wide yard sale for many years, had passed away, so a new organizer was needed. He added that Paul Carrier is still willing to help by doing the mapping, but help is needed to put together packets for participants just before the event, which is usually held toward the end of the summer. The main organizer can decide what dates. No Board members expressed interest in taking the lead so it was suggested that an ad be put in the newsletter seeking a volunteer.

6. Board Member Assignments to Committees/Programs for 2016 (i.e. neighborhood clean up and summer concerts)

Regarding neighborhood clean up, the committee is leaning toward May 14. Some help will definitely be needed the day of the event, and they could also use some help with planning.

Regarding summer concerts, a first meeting is scheduled for March 3. There will be five concerts at Fernhill Park, with the last one scheduled for National Night Out (August 2), and they need to choose which bands. They are shooting for four to five food vendors. So far \$10,000 has been raised to support the concerts; need about \$8,000 more. Also, there will be a movie in the park, which has yet to be chosen.

7. Review of Board Member Participation and Attendance Requirements

Isaac noted that one Board member had consistently missed meetings and he hoped to send them a letter or discuss in person how to increase their involvement. Truls and Ike agreed they could help by joining this meeting if needed.

8. March General Meeting Speaker/Focus

With increased interest around locating homeless camps as one way to address homelessness, Isaac suggested that the March general meeting topic could focus on homelessness. Perhaps someone from the City (Mayor's

policy person or Office of Neighborhood Involvement) could share information on the recent repeal of sit/lie ordinance for public land and what that means in terms of camping in parks and on other public land. Ali noted that perhaps they could promote churches' ability to allow people to sleep in their cars in their parking lots. It was discussed that a proactive approach to sharing information, resources, and ideas was important rather than being defensive and reactive. Isaac noted he would like input from others and suggested meeting on February 19 to brainstorm. Isaac also noted that volunteers would be needed to help at the General meeting, scheduled for March 8 at 6pm.

9. Additional New Business

Conversation about communications, email, and Board contacts followed. It was clarified that the IT volunteer, Will, prefers not to automatically forward CNA emails to personal emails due to security concerns. It was suggested that several people do not read CNA emails daily so that if something is urgent please also call that person. A request for an updated contact list was made.

Robert noted that the NE Coalition of Neighborhoods (NECN) is going to start putting out a quarterly newspaper, which may grab some of the Concordia News' advertisers. He also noted that because of this new expenditure, NECN might decide not to fully fund NA newsletters at the level they have in the past.

Community and Committee Reports (Each committee to please provide written summary for each board member; prefer report submitted prior to meeting with discussion reserved for meeting)

1. Media Committee (SEE ABOVE)
2. Land Use and Transportation Committee (LUTC)

Ben Earle provided an update from the LUTC, including copies of draft minutes from the January 26 committee meeting. He noted they had seven people (out of nine identified) accept the Committee's invitation to be on the "Slate of Candidates" for approval at the 2/9/16 Board meeting as the first official LUTC members, per the new charter. He added that the charter requires the Board to approve the slate initially. Going forward, the Board will only have to reaffirm the committee's Chair.

MOTION (Ben/Robert) –Approve the initial slate of members for the Land Use and Transportation Committee, as follows: Ben Earle, Steve Elder, Sam Farber-Kaiser, Ken Forcier, Ali Novak, Kirk Paulsen, and Garlynn Woodson. 5 in favor, 0 opposed, 2 abstentions. MOTION PASSES.

Ben noted the Committee would bring the updated charter to the Board at its next meeting. He added the members are taking on a variety of tasks and are excited about updates to make the website more dynamic.

Ben continued to provide an overview of the LUTC committee's last meeting. He noted that advocacy efforts for 20's bikeway traffic calming are being put on hold until after the next City. Due to a bike fatality the, LUTC is working with Cully to address bike safety crossing of Portland Highway and on the bridge crossings.

Ben shared that the LUTC had received requests to support reduced speed limits for Alberta Street (reduce to 20 mph like Fremont in Beaumont NA area) and Killingsworth (to 25 mph). It was noted that PBOT would add CNA to the list of prior requestors that has already resulted in a traffic study. The LUTC agreed to ask NECN to also submit an official request to Portland Bureau of Transportation (PBOT). A new request to decrease the speed limit on Ainsworth from 30 mph to 25 mph (to match 25 mph speed limit east of 33rd Ave.) was made and the LUTC agreed to it was worth looking into, but would like to see how the Alberta and Killingsworth requests proceed first.

The alley-naming contest was discussed, with five alleys receiving suggestions for names. Other alleys did not receive support/interest. It was suggested to focus on the five alleys that have support for getting something done now as a model for other alleys, which might increase interest from adjacent neighbors.

Regarding NE 27th Ave. south of Holman, neighbors have requested support for their request for no Concordia University on street parking in this block to match 28th Ave.

4907 NE 35th demolition. An appeal to delay the demolition had been filled by a group of neighbors. Board

members were invited to attend a meeting with the developer to see if they were open to neighborhood input. It was noted that this would be in an unofficial capacity. Truls shared that he didn't think the Board should take a position as the new homeowner will be part of the neighborhood, too, and that it's their right to develop the property. It was agreed that it was okay for individuals to attend to help ease communication. Ike said he was willing to be at a meeting. It was noted they would have to meet before the February 17 delay hearing (which had been rescheduled due to Steve's illness), and that if the developer's were amenable to neighborhood input the neighbor would be open to dropping the delay request. Isaac agreed to be an alternate.

The proposed mixed-use project at 3009 NE Killingsworth was discussed. Ben noted they were trying to schedule a community meeting with the developer and gather additional information, including drawings, for the next edition of the newsletter.

Ali shared that the LUTC was working on draft boilerplate language for a "Letter to Developers" from the CNA in response to Intent to Demolish notices, with reference to City regulations so developers know the NA is aware of the regulations and what contractors are supposed to do. She added they have a first draft and will share with the Board for input and approval.

3. Social Committee (SEE ABOVE)
4. Clean-Up Committee (NONE)
5. Roles & responsibilities Committee (NONE)
6. Policies and Procedures Committee (NONE)

Next Meeting

March 8, 6pm Board meeting, 7pm General Meeting.

Meeting Adjourned

Chair Quintero adjourned the meeting at 8:30pm.